

SOUTH LONDON CHRISTIAN COLLEGE

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**ACCREDITATION SERVICE
for
INTERNATIONAL COLLEGES**

ACCREDITED 2009-2013

www.asic.org.uk/collegedirectory.htm

South London Christian College has been inspected and accredited by ASIC - Accreditation Service for International Colleges. ASIC has been approved by OfSTED on behalf of the UK Border Agency to accredit private colleges for the purpose of sponsorship under the Points Based System.

**UK Border Agency
Licensed Sponsor
For Tier 4 Students**

Tier 4 (A rating)

SOUTH LONDON CHRISTIAN COLLEGE

FACULTY AND STAFF

GOVERNANCE

Founder and Principal:

- ◆ Rev Femi Olowo, C&G Cert in Further Ed. Teaching 7407; Cert.Couns., LLB (Pt 1) University of London; M.A., University of Sheffield; DMin (*cand.*), University of Wales, Bangor (G.O., Jubilee International Churches)

Vice Principal:

- ◆ Dr David Curtis, C&G Cert in Further Ed. Teaching 7407; B.A., Bristol University; M.Div., Methodist Theological Seminary, Ohio; D.Min., New York Theological Seminary, New York (Congregation Leader, New Wine Church / Ichthus Fellowship)

CORE FACULTY (THEOLOGY)

- ◆ Rev Chris Ragg, BA (Hons), Reading University; MTh., University of Wales, Bangor
- ◆ Rev Gideon Bakare, BA(Th), MA(Th), University of Ibadan, Nigeria; MA, MPhil, Brunel University
- ◆ Rev Meyer van Rensburg, C&G Cert in Further Ed. Teaching 7407; MTh (*cand.*), University of Wales, Bangor
- ◆ Mrs Mercia MacDonald, C&G Cert in Further Ed. Teaching 7407; Cert.Th., Bethesda Bible College; DipTh, University of the Nations; BTh, UNISA; MA (*cand.*), University of Wales, Lampeter
- ◆ Dr Soo Kil Lee, BA, MEd, Ph.D., Pusan National University, Korea; MTh., University of Wales [Dean of Korean Students]
- ◆ Dr Victor Oke, C&G Cert in Further Ed. Teaching 7407; BEng, Ahmadu Bello University, Nigeria; MSc, MBA, PhD, University of Strathclyde

ADJUNCT FACULTY (THEOLOGY)

- ◆ Antony Kimani, DipTh, Kenya; DipCouns, Peniel College, UK; MTh, University of Wales, Bangor
- ◆ Mrs Barbara Sambrooks-Atwell, DipTh, Northampton; B.A. (Hons), University of Sheffield; M.A.(Th.), Manchester University
- ◆ Rev Nana Kyei-Baffour, MTh, University of Wales, Bangor
- ◆ Rev Nelson Nguluwe, BA, Global University/Assemblies of God School of Theology, Lilongwe, Malawi; M.A., University of Wales
- ◆ Dr Yordan Zhekov, BTh, MTh, Evangelical Theological Seminary., Croatia; MA, University of Leeds; PG Research in NT Studies, University of Oxford; D.Sc (Theo), University of Ljubljana, Slovenia

SCHOOL OF COUNSELLING

- ◆ Mrs Cathy Shepherd, BSc Mathematics with Computer Science, University of London; C & G Initial Certificate Teaching Advanced Certificate in Counselling (BTC/OCN); Diploma in Counselling (CWR), MA Couns. (*cand.*)
- ◆ Mr John Threadgold, Cert.Couns., Dip.Couns., University of Surrey; BA(Hons), University of London; PGD/MA. (*cand.*), University of East Anglia
- ◆ Mrs Sheila Simmons, HNC Clinical Chemistry; Training for Trainers Certificate ACC Accredited; Supervision Modules 1-4 ACC Accredited; Advanced Diploma in Counselling (Level 4) Cti and BTC/ACC
- ◆ Ms Valda Williams, Cert.Couns (WPF); Dip.Couns, University of Greenwich; BA(Psy), MSc (Couns.Psy), MSc (Integrative Counselling) University of Greenwich

CHRISTIAN MUSIC SCHOOL

- ◆ Rev Jean Baptiste Guehi, DipMus., MTh (*cand.*), University of Wales, Bangor
- ◆ Mr Michael Johnson, Cert.Th.; Dip Audio Eng; Cert.Mus., Goldsmith University of London; BA (Hons)(Mus.), Middlesex University; PGD Teaching Music to Adults, Goldsmith University of London

SUPPORT STAFF

- ◆ Administrative Manager - Mrs Anna Olowo, Cert.Bib., Dip.Art., Edexcel BTEC Dip.Couns. (Level 3), Bromley College of Higher Education
- ◆ Programme Manager - Dr Joseph Obe, BSC, Sociology and Anthropology, Obafemi Awolowo University, Ile-Ife, Nigeria; MA (Mass Comm.), University of Nigeria, Nsukka, Nigeria; PhD, Nigeria
- ◆ Marketing Manager - Ms Antoinette Crawford, BA (Hons) Business Studies, London Metropolitan University
- ◆ Administrative Assistant - Miss Tanya McLean

EXTERNAL EXAMINERS

- ◆ Mr David Rollings, BA, London Bible College; MA(Th), Manchester University [Diploma/BTh Examiner]
- ◆ Rev Dr Thomas Moore Kisitu, BD, St Paul's United Theological College, Limuru, Kenya; MTh, University of Edinburgh; PhD, University of Edinburgh [MA/MTh Examiner]

SLCC is a partner institution of Mathersey Hall

UK Registered Charity No. 1109573
Registered Company No. 5414495

SOUTH LONDON CHRISTIAN COLLEGE

UK ACCREDITATION

South London Christian College has been inspected and accredited by ASIC - Accreditation Service for International Colleges. ASIC has been approved by OfSTED on behalf of the UK Border Agency to accredit private colleges for the purpose of sponsorship under the Points Based System.

www.asic.org.uk/collegedirectory.htm

For more information especially as related to international students, see:

www.ind.homeoffice.gov.uk/studyingintheuk

South London Christian College was inspected by ASIC and given commendations in the following areas:

- *Premises and Health and Safety*
- *The college management and support structures are appropriate for the scale and nature of operation*
- *Students are adequately briefed on the nature and requirements of their chosen courses*
- *All staff and education representatives/ agents adopt an honest, ethical approach in the marketing of the college and its courses and in the recruitment of students*

AWARDING BODIES

By UK Law, degrees can only be awarded by a university, preferably a British one. These degrees can be offered through independent colleges like SLCC, as long as they have some kind of arrangement, partnership, accreditation or validation agreement with the university. However certificate and diploma awards do not need to come from a university.

British University Degrees

BTh – We offer tuition for the Mattersey Hall Advanced Diploma in Theology and Christian Ministry. Students on this course are also able to register directly through Mattersey Hall for their distance learning BTh degree, validated by a major British university, and work for their BTh at the same time. Please contact SLCC for further guidance on this.

Postgraduate programmes - We are currently developing a number of postgraduate level programmes some of which are in partnership with other institutions. However there is a postgraduate programme that is presently being taught. For the benefit of international students, this programme can be combined with our college full-time Postgraduate Diploma in Theology. Contact us for the latest information.

DMin – We offer students the ability to enrol on a UK university validated Doctor of Ministry (DMin) provided in association with Mattersey Hall College. This programme is combined with our full-time Postgraduate Diploma in Research. The doctoral seminars are held at Mattersey while the PGD is delivered at our college. In addition to enrolling with us, students will also be required to enrol with the university via our affiliation with Mattersey Hall College. We will advise students on the procedure for this.

For more information about Recognised UK Degrees, go to Department for Innovation, Universities and Skills (DIUS):
<http://www.dcsf.gov.uk/recognisedukdegrees/index.cfm?fuseaction=news.view&NewsID=16>

Non-Degree Awards

CPCAB – Our counselling Certificates (Levels 2 and 3) are awarded by the Counselling and Psychotherapy Central Awarding Body (CPCAB). We offer these programmes in partnership with Barnabas Training International (formerly BTC), the leading provider for Christian counselling training in the UK.

OCN – Our counselling Diploma (Level 4) is likely to be the Open College Network (OCN) award in partnership with Barnabas Training International (formerly BTC). The decision to deliver this programme for the first time from 2009 or 2010 will depend on a number of factors including if we have an adequate enrolment for it.

ACC – Our college is registered with the Association of Christian Counsellors (ACC) and all our counselling awards are approved and accredited by ACC.

College Awards – We offer a number of Certificate and Diploma programmes which only have internal college awards. Most of these are specialist Christian ministry courses, and we have not yet found the most suitable external awarding body. They however remain valid on the strength of the quality of the programme and our quality assurance standards.

Please kindly address any queries about awards, awarding bodies and partnership agreements to the Principal, and not to any of our Administrative Staff.

SOUTH LONDON CHRISTIAN COLLEGE

OVERSEAS AGENTS

Overseas Agents

South London Christian College works closely with an extensive network of authorised Overseas Agents and Representatives who can further assist your application and offer advice and counselling regarding student visa applications.

Each of our Agents has gone through a selection procedure and is well qualified to advise and assist you. Our Agents are in a position to give advice about living and studying in London, what it is like to study at the College, the courses we have available and to help you with your application procedure, visa applications and pre-arrival preparations.

Because of close links with our Agents, they are in a very good position to advise you about the College and how to fill in the application form, and your chances of being accepted.

Note that you are not required to pay our Overseas Agents for services rendered to you, as they are paid by SLCC for their work.

However, if at any time you feel you have been deceived or treated badly by one of our Agents, please notify us immediately.

Our network of Agents stretches across the globe. Have a look at the listing below and find the nearest SLCC Agent to you.

If you would like to be an Educational Consultant or Agent working for us in your own country, please take a look at the current "vacancies" on our website, or simply write to the Principal.

Agents List: We currently (as at Jan 2009) have the following international Agents (our best agents have an asterix* next to their names):

	Country	Agent's Details
1.	Cote D'Ivoire	Pastor Michel Mfiya PO Box 08 BP 1883, Abidjan 08, Cote D'Ivoire W: +225 22443209 W: +225 47010025 M: +225 66496260 eglisedujubilee@yahoo.fr
2.	Ghana	Rev Timothy Gambo* Harvestime International Institute Africa, PO Box AT 1724, Ach. Mkt., Achimota, Accra, Ghana M: +233-244-648401 ceohiia@gmail.com

3.	Kenya	Rev. Abraham Kuria Karuri P.O. Box 3935, Madaraka-01002, Thika, Kenya W: +254 723 098898 M: +254 736 573324 revkuria@yahoo.com
4.	Myanmar	Miss San Dar Oo 25 U Ba Oh Road, Thamaing, Yangon, Myanmar W: 00951 664442 joyce@mptmail.net.mm
5.	Nigeria	Mrs Maria Awam*, Assumpta Travels Assumpta Overseas Educational Services Ltd, 43 M.K.O. Abiola Way, Beside DHL Office, Ring Road, Ibadan, Oyo State, Nigeria W: 02 7525419 W:080 34818911 M:080 58346884 assumptatravels@yahoo.com
6.	South Africa	Pastor Grace Batsirayi Maswanise 114 Bedbank Centre, Silverton, Pretoria 0184, South Africa W: +2712 804 5922 W: 012 429 3061 M: 072 665 7166 gmaswanise@yahoo.com
7.	Tanzania	Rev. Asulumenie De Mwalende Maranatha Secondary School, PO Box 6370, Mbeya, Tanzania W: 00255 784534919 mwalende@yahoo.com
8.	Uganda	Pastor Freddie Ssimbwa* freddiekawuma@yahoo.com
9.	Zambia	Rev. Daison Simukonde Z P Paramilitary Bn., Chaplain's Office, Box 340003, Lilayi 10101, Zambia M: +260 977 521871 chaplainsimukonde@yahoo.com
10.	Zambia	Rev. Oliver Mutantabowa 1 Engineer Regiment, Taungup Barracks, PO Box 40407, Mufulira, Zambia W: +260 966 745379 mutanoliv@yahoo.com
11.	Zambia	Pastor William Musonda PO Box 20837, Kitwe, Zambia wmkalu@yahoo.com

If details of an Agent do not appear in our publicity, they may be new appointments or they may not be working with us at all. In such cases, please contact us to clarify or confirm. SLCC can take no responsibility for information given about the College by Educational Agents who do not hold a valid agreement with the College.

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Agent Prohibitions:

1. Do note that our Agents are paid by SLCC, so they are not authorised to charge you or receive any money from applicants in your country except that they are handling your Application Fees or Tuition Fees that need to be forwarded to the college in respect of your application. They should not retain any such funds in their possession beyond a reasonable time which, at most, should not exceed 14 days.
2. No Agent is authorised by us to charge for any extra services they render to you e.g. visa applications. It is at your discretion and at your risk if you choose to pay an Agent for any services they may offer to you, but we will not be held liable.
3. No Agent is authorised by us to receive personal payments for themselves or their company. All payments should be made directly to "South London Christian College". If you do agree to give an Agent money, then the payment should be made out to "South London Christian College" and you must obtain a receipt for it.
4. Note that no Agent is authorized to guarantee admission to the College. This is a decision that can only be made by the College Board.

PROGRAMMES

Overview of Programmes: There are various full-time or part-time course options that can be taken. Note however that **overseas applicants and those that require a student's visa can only apply for full-time programmes.**

Your first decision should be whether you wish to study full-time or part-time. Then you need to establish whether you want to take a Certificate, Diploma or Degree Course and what your field of study will be, e.g. Counselling, Theology, etc.

All our full-time undergraduate courses (such as Counselling) have a major theology element.

If you are not sure which course option suits your particular ministerial or academic need, we can advise you on this.

Note: All the university degrees and counselling awards are offered in partnership with other academic institutions, not through a direct affiliation, accreditation or validation agreement. Kindly address queries regarding awards to the Principal, not to any of our Administrative Staff.

Programme	Days/ Duration	Awarding Body	Annual Tuition
Full-time			
Certificate in Counselling Skills, L2	1 year inc Saturdays	CPCAB/ ACC	£2,640
Certificate in Couns Studies, L3	1 year	CPCAB/ ACC	£2,640
Diploma in Christian Counselling, L4	2 yrs inc Saturdays	OCN/ ACC	£2,640
Diploma in Christian Music and Worship	2 yrs inc Saturdays	College Award	£2,640
Diploma in Theology	2 years	College Award	£2,640
Advanced Diploma in Theo/Christn Ministry	3 years	Mattersey Hall	£2,640
Bachelors in Theology (Honours)	3 years	British University via Mattersey	£2,640
Postgraduate Dip.Th (with Missional Leadership course)	2 years Thur- Fri	College Award	£3,040
Postgraduate Dipl in Research (can be combined with DMin)	3 years	College Award	£3,740
Doctor of Ministry	3 - 4 years	British University via Mattersey	£3,740
Part-time			
4-Week Courses (various topics)	4 weeks Wed eve	College	£45
Certificate in Couns Skills, L2	1 yr Sat (90hrs)	CPCAB/ ACC	£588
Certificate in Couns Studies, L3	1 yr Mon eve (90hrs)	CPCAB/ ACC	£588
Diploma in Christn Counselling, L4	2 yr Fri-Sat (420hrs)	OCN/ ACC	£780
Diploma in Christn Music & Worship	2 years Wed & Sat	College Award	£780
Diploma in Ministerial Studies	3 years Mon eve	College Award	£588
Diploma in Theology	4 years Mon eve	College Award	£588
Bachelors in Theology (Honours)	6 years Mon eve	British University via Mattersey	£900
Missional Leadership course (combined with F/T PGDip.Th)	2 years Thur-Fri	College Award	£2,640
Distance Learning			
Certificate in Biblical Studies	1 - 2 years	College Award	£588
Diploma in Ministerial Studies	2 - 3 years	College Award	£588

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FULL-TIME PROGRAMMES

Full-time Courses are ideal for those who wish to go into full-time Christian Ministry and are able to take the time out for a few years of study. This will necessitate concrete financial backing and support either from your home church, your family or a financially able sponsor acquainted with you.

Classes are at least 15 hours of organised study weekly, scheduled between Mondays and Fridays from 9.00am to 5.30pm.

All FT undergraduate courses have a major theology element during the weekdays. In addition, Music School students are also required to attend Saturday morning classes and workshops. Similarly, in addition to weekday theology classes, counselling students also attend Saturday morning classes at Level 2 and Monday evenings at Level 3.

FULL-TIME CERTIFICATE COURSES

Counselling

Awarding Bodies: CPCAB, OCN, ACC

We offer our Counselling Certificate and Diploma Courses in partnership with Barnabas Training International (formerly BTC), which is the UK's leading Professional Christian Counselling Training Provider and has led the way in Christian counselling courses for over twenty years. However the Diploma is scheduled to start in 2009 and is yet to be confirmed.

All our courses are registered with and accredited by the Association of Christian Counsellors (ACC) and are accredited by either the Open College Network (OCN) or Counselling and Psychotherapy Central Awarding Body (CPCAB), offering both Christian and secular recognition. Our trainers are all members of ACC, BACP or other professional body, and are experts in their field.

Quality and professionalism are central to our drive to deliver our goal of: Better Training : Better Practice : Better People.

Whether you are looking for an introduction to counselling, wanting to hone your pastoral skills, or develop your existing knowledge and skills through to our Diploma levels, we have a course to suit your needs. Note however that we will only begin to offer the Diploma level course in 2009, subject to confirmation and demand.

Certificate in Christian Counselling Skills

Level 2

Certificate in Counselling Skills (CSK-L2)
accredited by ACC and CPCAB

Course Overview

Full-time students will need to take a combination of the full-time Theology programme (weekdays) along with the Counselling course (Saturdays). For information on the Theology programme, see under Diploma in Theology and Bachelors in Theology.

This information relates to the Saturday counselling aspect of the programme.

It is a 90-hour counselling course which runs fortnightly on Saturdays (9.00am to 3.00pm) over the course of one year. It is for individuals who wish to learn counselling skills so that they can help people in a voluntary or an employed situation, or for those who wish to find out more about counselling. It will not qualify students to be counsellors but is a first step towards this and can progress to further training in counselling. It is not necessary to have completed a Level 1 or similar Foundation course before starting the Level 2 Certificate in Counselling Skills.

The Level 2 Certificate course covers the following topics:

- difference between caring, helping and counselling
- biblical principles used in counselling
- communication
- listening skills
- structures and frameworks for counselling
- models of counselling
- stress
- prejudice

Students are required to attend 90% of the course sessions and to complete two essays, two book reviews, a personal journal and group project as coursework. It is estimated that an additional 90 hours private study time will be needed in addition to the course sessions.

The course is accredited by the CPCAB and the ACC (Association of Christian Counsellors). Following completion of the Level 2 Certificate, students will be able to progress onto a Level 3 Certificate in Counselling Studies. The CPCAB (Counselling and Psychotherapy Central Awarding Body) recommends that a student complete both the Level 2 Certificate in Counselling Skills and the Level 3 Certificate in Counselling Studies before starting to counsel clients under supervision.

SOUTH LONDON CHRISTIAN COLLEGE

Learning Outcomes

By the end of the course, the students should be able to:

- differentiate between caring, helping and counselling
- apply the basic principles of Scripture to counselling
- demonstrate the ability to communication in a helping situation
- demonstrate the appropriate use of attentive listening skills
- elicit an understanding of the structures and frameworks for counselling
- outline the most common models of counselling
- show an awareness of the causes of stress and how to counsel sufferers
- show an appreciation of the issues of prejudice and how to counsel victims

Admission Requirements

There are no minimum academic qualifications for enrolling on this course, but an applicant must show that they have a genuine desire to help others, and demonstrate the ability to follow the course through to completion. There will be an admission test to assess each candidate.

Duration – One Year

Certificate in Counselling Studies Level 3

Certificate in Counselling Studies (CST-L3)
accredited by ACC and CPCAB

Course Overview

Full-time students will need to take a combination of the full-time Theology programme (weekdays) along with the Counselling course (Monday evenings). For information on the Theology programme, see under Diploma in Theology and Bachelors in Theology.

This information relates to the Saturday counselling aspect of the programme.

It is a 90-hour course which runs on Monday evenings (6.30-9.30pm) during term-time over the course of one year. To apply for the course, students are expected to have completed the Level 2 Certificate in Counselling Skills (90 guided learning hours) or an equivalent course of study.

The course is for learners who want to develop advanced counselling skills for professional helping relationships. This work involves

developing or continuing a professional relationship between a helper and helpee, whereas counselling involves a contracted relationship between a counsellor and a client. Students will probably be working in a helping capacity in a range of contexts. These may, for example, include personnel officers, care workers, welfare workers, teachers or pastoral care workers. All will be using counselling skills as an important adjunct to their existing skills.

This qualification is intended for candidates who want to:

- increase their proficiency in using counselling skills in helping relationships;
- use counselling skills as an important element of their work as a helping professional;
- use counselling skills to improve interpersonal communication within an organisation.

The CPCAB (Counselling and Psychotherapy Central Awarding Body) recommends that a student complete both the Level 2 Certificate in Counselling Skills and the Level 3 Certificate in Counselling Studies before starting to counsel clients under supervision.

The Level 3 course covers the following topics:

- the counselling environment
- motivation
- models of counselling
- empathy
- conflict
- rejection
- trauma and bereavement
- depression
- sexuality
- abuse
- mental health

Students are expected to complete a number of essays, a personal learning journal, book reviews and case studies as coursework. Students should expect to complete an additional 90 hours of personal study in addition to the course sessions.

The course is accredited by the CPCAB and the ACC (Association of Christian Counsellors). Following completion of the Level 3 Certificate, students will be able to progress onto a Level 4 Diploma in Christian Counselling.

SOUTH LONDON CHRISTIAN COLLEGE

Learning Outcomes

By the end of the course, the students should be able to:

- show that they appreciate the dynamics of the counselling environment
- demonstrate that they understand motivation
- outline a broad range of models of counselling
- exhibit the ability to empathise
- display an awareness of conflict resolution techniques
- show an understanding of the issues of rejection
- demonstrate an awareness of causes and counselling for trauma and bereavement
- exhibit the aptitude to counsel those who are depressed
- show an awareness of the issues of sexuality
- display a knowledge of different types of abuse and how to help victims
- demonstrate a comprehension of mental health issues

Admission Requirements

Applicants must have completed the Certificate in Christian Counselling Skills (Level 2) or similar. Applicants must also show that they have a genuine desire to help others, and demonstrate the ability to follow the course through to completion. There may be an admission test to assess those candidates that we are unsure of.

Duration – One Year

FULL-TIME DIPLOMA COURSES

Full-time Diploma courses are ideally for those who would like to engage in in-depth studies for a couple of years, to be trained and equipped for their preferred area of ministry, whether it is Counselling, Christian Music and Worship, or Theology for Christian ministry.

Diploma in Christian Counselling Level 4

A Knowledge, Skills and Attitude Framework for Counselling OCN Level 4 Practice Course (Dip) accredited by ACC and OCN

Course Overview

Note firstly that this course will likely start in September 2009, but will only run if there is adequate demand for it. If the course does not run, any tuition fees paid will be refunded in full.

Full-time students will need to take a combination of the full-time Theology programme (weekdays) along with the Counselling course

(exact times to be confirmed but likely to be all day Friday). For information on the Theology programme, see under Diploma in Theology, Bachelors in Theology and Bachelor of Divinity.

This information relates to the Friday counselling aspect of the programme.

It is a unique opportunity to take part in a diploma course, structured to aid those who wish to further their knowledge and skills in Christian Counselling.

It is a 2-year course of 600 hours with 420 guided learning hours.

This programme has gained recognition from the Association of Christian Counsellors and the Open College Network and receives credits towards further and higher education. This is a course which has been developed as a progression in learning for those who have completed both Level 2 and 3 courses in Christian Counselling with a recognised ACC agency.

All students will be required to provide evidence of continuing counselling practice to a minimum of 50 hours per annum and to have completed Counsellor Supervision Training (Stages 1 & 2) by the end of the Course.

There will be a continuous assessment of skills, attitudes, self-awareness, knowledge, participation in groupwork, written assignments, and attendance.

Learning Outcomes

By the end of the course, the students should be able to:

- demonstrate the ability to review and analyse a series of counselling sessions
- demonstrate that they have researched specific therapeutic approaches
- display a thorough working knowledge of several counselling theories
- show that they have developed eclectic counselling skills
- show a good theoretical grasp of their own counselling model and technique
- exhibit advanced counselling skills, attitudes and self-awareness
- display the ability to present case studies for supervision
- show that they are aware of current significant issues in counselling
- demonstrate the ability to discuss and evaluate current issues in counselling

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Admission Requirements

While there may be an admission test to assess those candidates that we are unsure of, to generally qualify for this course, the student must:

- have completed the Certificate in Christian Counselling Studies (Level 3) or similar.
- show a commitment to ongoing professional development by membership of a professional accrediting body
- be working towards accredited membership of a professional body through supervised practice and maintaining a training portfolio and counselling log
- show a good theoretical grasp of their own counselling model and technique
- have an adequate level of experience and competence to actively contribute to the course and to gain from interactive work
- provide a Minister's reference, Supervisor's reference, Counselling Director/Employer's reference (if applicable), evidence of previous training, and counselling log.

Duration – Two Years

Diploma in Christian Music and Worship

Awarding Body: College Award

The Christian Music School will only admit serious and dedicated students of Music and Worship onto the course. We offer a two-year Diploma in Christian Music and Worship, which incorporates Worship Studies.

Full-time students take Christian Music and Worship as a joint award with the theology programme, and therefore have to attend a further three or four days of lectures in Theology and Biblical Studies. Part-time students however need only attend the Saturday training sessions.

Course Process: Worship Principles and Music Theory are taught with Practical Workshops.

Course Requirements

No previous academic or musical achievement is required for admission onto this course, but there will be a thorough test of the candidate's musical aptitude. Possession of all or any of the following would be a significant advantage:

1. GSCE 'O' level Credit in Music or equivalent
2. Grade 3 Theory of Music
3. Grade 3 Practical (on any instrument)
4. Experience in Worship Leading or Choir Conducting, with documentary evidence

Students will be expected to either concentrate on 'Voice' or be able to play one of the following:

- Keyboards - Organ, Piano, etc
- Strings - Rhythm Guitar, Bass Guitar, etc
- Percussion - Drums, Congas, etc

All students must possess their own portable keyboard, guitar or other instrument.

Music School Curriculum

WORSHIP STUDIES & PRINCIPLES	PRACTICAL MUSIC & THEORY
Music as a Ministry	Voice Training
Expression of Worship	Keyboards
The Power of Music	Guitars & Stringed Instruments
Music and the Anointing	Percussion & Drums
True Worshipers	Basics of Rhythm and Tempo
The Life of Prayer	Introduction to Pitch
Spiritual Warfare	Scales, Keys and Clefs
Christian Character	Continuing with Rhythm
The Spirit of Servanthood	Major Scales
Prophetic Praise	The Circle of Fifths
Prophetic Worship	Names of Scale Degrees
Tabernacle of Moses	The Chromatic Scale
Tabernacle of David	Grouping of Notes & Rests
Temple of Solomon	Triads & Chords
History of Western Music	Diatonic Scales
History of Gospel Music	Intervals
The Worship Leader	Practical Music Workshop
Planning the Worship Service	Student Project

Learning Outcomes

By the end of the programme, students should be able to:

- Show an appreciation of OT Hebraic word definitions in relation to Praise and Worship
- Demonstrate a knowledge of the origins of music during the OT era
- Show an awareness of the Musical Traditions of the early Church until the modern era.
- Outline the dynamics of the Anointing and Prophetic Worship
- Evince an understanding of NT Greek words and principles connected to Worship
- Portray a practical understanding of the dynamics of team ministry and worship leading
- Explain the basic principles of music
- Display an understanding of the rudiments of music, musical notations and sight reading
- Play their chosen instrument to a level of basic proficiency
- Perform melodic constructions and harmonic progressions

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- Express a basic grasp of the techniques of analysis, score reading, orchestration and form
- Exhibit basic abilities in composition and song writing

Assessment: Coursework and Aural Examination

Enquiries about Music School course content should be directed to Pastor Jean Baptiste at the College.

Course Duration – Two Years



Diploma in Theology

Awarding Body: College Award

Students may apply for the two year Diploma. Otherwise those who successfully complete the first two years of the Advanced Diploma or BTh (below), but do not wish to continue into the third year, will be awarded the Diploma in Theology. All other details are as for the Advanced Diploma except that you are only required to take level 4 and level 5 modules on the curriculum.

Advanced Diploma in Theology

Awarding Body: Mattersey Hall

We offer the full-time Advanced Diploma in Theology which covers the same content over three years as the BTh (Hons) degree in Bible and Theology. While the BTh (Hons) is in partnership with Mattersey Hall and is validated by a major British university, the Advanced Diploma in Theology is a College Award and is not validated by the University.

The programme takes three years on a full-time basis. This award will be of great benefit to your Christian life and ministry. This course requires a reasonable level of computer literacy but basic training in the use of IT is offered during the Advanced Study Skills course in your first year.

About the Course

The course is designed to equip men and women for the practical aspects of Christian ministry with a solid doctrinal and theoretic broad-base. The modules in this programme are designed to help build the student's skills for ministerial and related vocations. The course really is suitable for anyone who wants to be an active Christian helping, serving or leading in the church or in any form of missions ministry.

Course Aims

The course aims to prepare men and women for Christian ministry. It seeks to enable students to serve the church through pastoral, evangelistic, apostolic, teaching and other forms of ministry.

Course Objectives/Learning Outcomes

The general objectives are that by the end of the programme graduates will be able to demonstrate:

- skills in biblical interpretation;
- a knowledge of church history;
- a grasp of Christian doctrine;
- a basic understanding of Christian theology;
- (for those suitably gifted) a basic knowledge of the biblical language of the NT;
- skills in the communication of Christian doctrine;
- understanding of the principles and history of Christian mission;
- competencies in basic areas of Christian ministry

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Curriculum

Here is the full curriculum for the Diploma in Theology, which for academic nomenclature purposes starts at level 4:

(Year One) LEVEL FOUR

MDL400 - Research and Study Skills
MDL401 - Panorama of Old Testament
MDL402 - Panorama of New Testament
MDL403 - Synoptic Gospels & Acts
MDL404 - Introduction to Theology
MDL407 - Introduction to Church History

(Year Two) LEVEL FIVE

MDL500 - Galatians & Romans
MDL501 - Gospel of John
MDL502 - Missions
MDL503 - Dynamics of the Holy Spirit
MDL504 - Pastoral Counselling
MDL505 - Work of the Pastor
MDL506 - Hermeneutics
MDL507 – Homiletics

(Year Three) LEVEL SIX

MDL600 - OT Theology
MDL601 - NT Theology
MDL602 - Expository Preaching
MDL603 - Teaching to Change Lives
MDL604 - Theology of Healing
MDL605 - Ethics
MDL606 - Practicum

Admission Requirements

Applicants for the Diploma must have at least four GCSE or 'O' levels, a certificate in any field of higher education or some other qualification that evidences the ability to apply yourself to advanced academic studies. For example, professional accounting or business qualifications can be accepted.

For those who do not qualify under the above criteria, special consideration may be given to exceptional applicants who prove that they can apply themselves to this level of study. This will involve an interview and an academic test.

Duration – Three Years

FULL-TIME BACHELORS DEGREES

BTh (Hons) in Bible and Theology

Awarding Body: British University

We offer tuition for the Mattersey Hall Advanced Diploma in Theology and Christian Ministry. Students on this course are also able to register directly through Mattersey Hall for their distance learning BTh degree, validated by a major British

university, and work for their BTh at the same time. Please contact SLCC for further guidance on this. Studying for this degree from a major British university will take three years on a full-time basis. The programme will be of great benefit to your Christian life and ministry.

About the Course

The need to train men and women for Christian ministry has been recognised since the beginning of 20th century when the modern Pentecostal movement began.

Our objectives include the training of leaders who are employed in various ministries in the church and beyond. Graduates of the college serve as pastors, evangelists, educators, missionaries and in other church-related occupations (as well as in many other fields).

Course Aims

The course aims to prepare men and women intellectually and in other ways for all forms of Christian ministry. It seeks to enable graduates to serve the church - Pentecostal, charismatic or evangelical - through pastoral, evangelistic, apostolic and teaching ministries and in other more broadly defined ministries related to pedagogic, humanitarian and academic orientations.

Course Objectives/Learning Outcomes

The general objectives are that by the end of the programme graduates will be able to demonstrate:

- skills in biblical interpretation;
- a knowledge of church history;
- a grasp of Christian doctrine;
- an understanding of the issues and methods of Christian theology;
- (for those suitably gifted) a working knowledge of the biblical languages;
- skills in the communication of Christian doctrine;
- understanding of Pentecostal history and doctrine;
- understanding of the principles and history of Christian mission;
- an ability to interact critically with a broad spectrum of theological positions;
- competences in areas of possible ministries such as those informed by counselling, leadership and church growth.

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Curriculum

Here is the full curriculum for the BTh degree, which for academic nomenclature purposes starts at level 4:

(Year One) LEVEL FOUR

MDL400 - Research and Study Skills
MDL401 - Panorama of Old Testament
MDL402 - Panorama of New Testament
MDL403 - Synoptic Gospels & Acts
MDL404 - Introduction to Theology
MDL407 - Introduction to Church History

(Year Two) LEVEL FIVE

MDL500 - Galatians & Romans
MDL501 - Gospel of John
MDL502 - Missions
MDL503 - Dynamics of the Holy Spirit
MDL504 - Pastoral Counselling
MDL505 - Work of the Pastor
MDL506 - Hermeneutics
MDL507 – Homiletics

(Year Three) LEVEL SIX

MDL600 - OT Theology
MDL601 - NT Theology
MDL602 - Expository Preaching
MDL603 - Teaching to Change Lives
MDL604 - Theology of Healing
MDL605 - Ethics
MDL606 - Practicum

Admission Requirements – Applicants for the Diploma must have at least four GCSE or ‘O’ levels, a certificate in any field at higher education or some other qualification that evidences the ability to apply yourself to advanced academic studies. For example, professional accounting or business qualifications can be accepted.

For those who do not qualify under the above criteria, special consideration may be given to exceptional applicants who prove that they can apply themselves to this level of study. This will involve an interview and an academic test.

Duration - Three Years



POSTGRADUATE PROGRAMMES

Postgraduate Diploma in Theology

Awarding Body: College Award

SLCC offers a full-time course of study based around a Postgraduate Diploma in Theology, which enables students to apply for visas to enter or to continue to study in the UK. Students are encouraged, having entered the UK, to apply to study concurrently for the part-time Missional Leadership course (see below), in addition to the full-time Postgraduate Diploma. We refer to this as the “combined programme”.

About the Course

The Postgraduate Diploma in Theology is a full-time taught and research programme with a

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broad range of modules which then enables students to undertake research interests and specialise in any of the areas of applied theology and practical Christian ministry covered within the programme.

The emphasis of the programme is to develop Christian ministers in relevant areas of reflective practice and thinking about how they do their ministry, especially within the context of cross-culture and contemporary society.

Course Aims

The overall aims of the programme are:

- To ensure that students have the necessary analytical and critical thinking skills for postgraduate studies
- To give students an in-depth and balanced understanding of theological subjects
- To develop Christians who are able to reflect critically upon their ministry practice in a multi-cultural context
- To develop students who have a focused awareness of the dialogue between their ministry practice and their theological understanding
- To produce students who have developed relevant qualities and advanced theological skills so that they can minister effectively in a cross-cultural or multi-faith community

Course Objectives/Learning Outcomes

By the end of the programme, graduates will be able to:

- Express his or her understanding of Christian theology in terms appropriate to different social, religious and cultural contexts
- Demonstrate a working knowledge of skills required for effective cross-cultural communication in relation to missions
- Demonstrate self-awareness and the ability to use effective biblical principles and strategies for maintaining holistic (personal, physical, intellectual, social and spiritual) self-care
- Reflect upon how his or her own cultural background affects his or her view of the thinking, behaviour and relationship to people of different backgrounds to his or her own
- Reflect critically and constructively on questions of the Christian faith in the light of a coherent understanding of current trends in Christian theology
- Demonstrate an advanced understanding of hermeneutical issues, and how they impact upon the students homiletics and apologetics

Postgraduate Diploma in Theology Modules

Part I – Core Modules

Students must take all six modules in this section:

- TH401 - Postgraduate Research and Study Skills
- TH402 - Becoming a Reflective Practitioner
- TH403 - Doing Biblical Theology in a Contemporary World
- TH404 - Spiritual and Personal Formation
- TH405 - Cross Culture Ministry Practice in New Diaspora Communities
- TH406 - Christian Leadership in Changing Cultures

Part II – Electives

Students must select a further two modules from the following:

- TH407 - Pastoral Theology and Practice in Diaspora Communities
- TH408 - Missiology and Church Planting in a Cross Cultural Setting
- TH409 - Engaging with Contemporary Non-Christian Faiths
- TH410 - Homiletics in a Contemporary Society

Admission Requirements - Applicants must be at least 21 years old, must have been in some form of Christian leadership or practical ministry for 3 years, possess a first degree in a theology related field, have a basic understanding of research methodology and must be keen and able to apply themselves to serious academic studies. Those with a non-related first degree may sometimes be accepted, but only in exceptional circumstances. Each application will be judged on its own merits.

Along with your Application Form, you must submit a 1000-word academic essay on any doctrinal subject of your choice. This must include footnotes and bibliography.

Duration - Two or Three Years

Postgraduate Diploma in Research

Awarding Body: College Award

The postgraduate Diploma in Research is a full-time programme of the college which supplements and prepares students to be able to meet the demands of the Doctor of Ministry programme. In fact, all students enrolled on the PDR are encouraged to also enrol for the DMin, taking the combined programme. There is only one combined tuition fee payment for this, as the fees are not doubled.

Further details are available on request.

Duration: Three Years

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Doctor of Ministry

Awarding Body: British University

We offer students the opportunity to enrol on a UK university validated Doctor of Ministry (DMin) provided in association with Mattersey Hall College. This programme is combined with our full-time Postgraduate Diploma in Research. The doctoral seminars are held at Mattersey while the PGD is delivered at our college.

In addition to enrolling with us, students will also be required to enrol with the university via our affiliation with Mattersey Hall College. We will advise students on the procedure for this.

The DMin offered through Mattersey Hall is a higher degree of a British university, supervised in association with the university's Centre for Pentecostal and Charismatic Studies and their School of Theology and Religious Studies.

The DMin requires a dissertation of 50,000 words (which will be defended at a viva) and the completion of six taught modules in leadership, ministry and practical theology. Candidates who already hold an appropriate and relevant Master's degree may be exempt from at least some of the taught modules.

Supervision, which is offered jointly by appropriate members of academic staff at Mattersey Hall and at the University, is available in the areas of Biblical Studies, Pentecostal History and Theology, Leadership and Ministry Studies, Missions, and Music and Worship.

Within these areas it is possible to carry out research on topics that are of particular interest to Pentecostals and Charismatics. For example, studies on healing, the exercise of spiritual gifts, theologies of baptism or communion, church growth, leadership, church administration and structure, children's work, youth work, musical ministry, preaching, prayer, denominational or missionary society history and Pentecostal/Charismatic biography are all feasible research topics.

Students will have access to the library at Mattersey Hall which contains a rich variety of Pentecostal and Charismatic publications. In addition the Donald Gee Research Centre located at the college gives access to a unique range of valuable archival documentation spanning the twentieth century; it is particularly strong on the early years of Pentecostalism in the UK.

Potential research students should normally have a good honours degree and have

completed a Master's degree that includes a substantial dissertation. Variation in these requirements may be possible where the student has already demonstrated research competence in other ways (e.g. by publication).

As a first step, prospective students are encouraged to contact us to discuss these matters informally – the staff of Mattersey will then help you work out a research proposal for formal submission. As part of the application process we will ask you to attend at least one of the doctoral seminars in Mattersey, which are held annually in September and during the Easter vacation.

Please note that as there is a massive demand for a limited number of places on the doctoral programme, there is a limit to admissions and only the very best applicants will be accepted.

Duration: Three Years

PART-TIME PROGRAMMES

Part-time Courses are not available to overseas students whose stay in the UK will be subject to student immigration regulations. These courses are designed for those resident in the UK who are engaged in full-time employment or who are otherwise unable to take the time off for full-time studies. The financial commitment and the time demands of the part-time courses are not high.

Part-time classes requiring attendance are normally one day a week. These may be Monday evenings or Saturday mornings, depending on your course option.

There is also the Distance Learning option at Certificate and Diploma levels.

4-WEEK SHORT COURSES

We run several 4-week short courses each year. These practical "schools" with a spiritual and ministry emphasis are scheduled for one evening a week over four weeks, and would normally be on Wednesday evenings (7.00pm-9.00pm). The cost for each short course or "school" is £45.00. Payment is due with your Application Form.

On your Application Form, you need to state the date you wish to attend and the course/school e.g. "Summer 2010, School of Leadership".

While it is not possible to accept and invite overseas applicants for these schools, if you are in the UK as a visitor, you may attend.

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Dates and Schools:

- Spring 2009 (April) - School of Marriage Enrichment
- Summer 2009 (August) - School of Spiritual Gifts
- Winter 2009 (November) - School of Pastors
- Spring 2010 (April) - School of Divine Guidance
- Summer 2010 (August) - School of Leadership
- Winter 2010 (November) - School of the Cults

4-week School Options:

The various schools covered over the years include:

School of the Prophets	School of Signs and Wonders
School of Prayer	School of Prophecy
School of Faith	School of Divine Guidance
School of Counselling	School of Marriage Preparation
School of Evangelism	School of Marriage Enrichment
School of Missions	School of the Anointing
School of Pastors	School of Theology
School of Church Planting	School of Christian Business
School of Deliverance	
School of the Holy Spirit	
School of Healing	
School of Spiritual Warfare	

You can request a full list of school options.

We reserve the option to cancel any of the planned school without advance notification. We will advise those who might have applied already in this eventuality.

Certification:

Students who complete the course can opt to receive a certificate of attendance. If you wish to receive this certificate of attendance on completion, there is a further £10 payable for this (to be paid during the course).

Hosting a "School" in your Church:

These "schools" can also be held in your church if you are in the UK. Write to us if you are an interested church leader or pastor, and full details will be sent to you.

PART-TIME CERTIFICATE COURSES

Part-time Certificate Courses are for those with little or no prior qualifications who wish to gain a basic qualification to enhance their Christian life or ministry.

Counselling

Awarding Bodies: CPCAB, OCN, ACC

We offer our counselling courses in partnership with Barnabas Training International (formerly BTC), which is the UK's leading Professional Christian Counselling Training Provider and has led the way in Christian counselling courses for over twenty years. The Diploma however is scheduled to start in 2010 and is yet to be confirmed.

All our courses are registered with the Association of Christian Counsellors (ACC) and are accredited by the Open College Network and CPCAB (Counselling and Psychotherapy Central Awarding Body), offering both Christian and secular recognition. Our trainers are all members of ACC (or BACP or other professional body) and are experts in their field.

Quality and professionalism are central to our drive to deliver to our goal of: Better Training : Better Practice : Better People.

Whether you are looking for an introduction to counselling, wanting to hone your pastoral skills, or develop your existing knowledge and skills through to our Diploma levels, we have a course to suit your needs. Note however that we will only begin to offer the Diploma level course in 2010, subject to confirmation and demand.

Certificate in Christian Counselling Skills Level 2

Certificate in Counselling Skills (CSK-L2) accredited by ACC and CPCAB

Course Overview

This is a 90-hour counselling course which runs fortnightly on Saturdays (9.00am to 3.00pm) over the course of one year. It is for individuals who wish to learn counselling skills so that they can help people in a voluntary or an employed situation, or for those who wish to find out more about counselling. It will not qualify students to be counsellors but is a first step towards this and can progress to further training in counselling. It is not necessary to have completed a Level 1 or similar Foundation course before starting the Level 2 Certificate in Counselling Skills.

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The Level 2 Certificate course covers the following topics:

- difference between caring, helping and counselling
- biblical principles used in counselling
- communication
- listening skills
- structures and frameworks for counselling
- models of counselling
- stress
- prejudice

Students are required to attend 90% of the course sessions and to complete two essays, two book reviews, a personal journal and group project as coursework. It is estimated that an additional 90 hours private study time will be needed in addition to the course sessions.

The course is accredited by the CPCAB and the ACC (Association of Christian Counsellors). Following completion of the Level 2 Certificate, students will be able to progress onto a Level 3 Certificate in Counselling Studies. The CPCAB (Counselling and Psychotherapy Central Awarding Body) recommends that a student complete both the Level 2 Certificate in Counselling Skills and the Level 3 Certificate in Counselling Studies before starting to counsel clients under supervision.

Learning Outcomes

By the end of the course, the students should be able to:

- differentiate between caring, helping and counselling
- apply the basic principles of Scripture to counselling
- demonstrate the ability to communication in a helping situation
- demonstrate the appropriate use of attentive listening skills
- elicit an understanding of the structures and frameworks for counselling
- outline the most common models of counselling
- show an awareness of the causes of stress and how to counsel sufferers
- show an appreciation of the issues of prejudice and how to counsel victims

Admission Requirements – There are no minimum academic qualifications for enrolling on this course, but an applicant must show that they have a genuine desire to help others, and demonstrate the ability to follow the course through to completion. There will be an admission test to assess each candidate.

Duration – One Year

Certificate in Counselling Studies Level 3

Certificate in Counselling Studies (CST-L3)
accredited by ACC and CPCAB

Course Overview

This is a 90-hour course which runs on Monday evenings (6.30-9.30pm) over the course of one year. To apply for the course, students are expected to have completed the Level 2 Certificate in Counselling Skills (90 guided learning hours) or an equivalent course of study.

The course is for learners who want to develop advanced counselling skills for professional helping relationships. This work involves developing or continuing a professional relationship between a helper and helpee, whereas counselling involves a contracted relationship between a counsellor and a client. Students will probably be working in a helping capacity in a range of contexts. These may, for example, include personnel officers, care workers, welfare workers, teachers or pastoral care workers. All will be using counselling skills as an important adjunct to their existing skills.

This qualification is intended for candidates who want to:

- increase their proficiency in using counselling skills in helping relationships;
- use counselling skills as an important element of their work as a helping professional;
- use counselling skills to improve interpersonal communication within an organisation.

The CPCAB (Counselling and Psychotherapy Central Awarding Body) recommends that a student complete both the Level 2 Certificate in Counselling Skills and the Level 3 Certificate in Counselling Studies before starting to counsel clients under supervision.

The Level 3 course covers the following topics:

- the counselling environment, motivation, models of counselling, empathy, conflict, rejection, trauma and bereavement, depression, sexuality, abuse, mental health

Students are expected to complete a number of essays, a personal learning journal, book reviews and case studies as coursework. Students should expect to complete an additional 90 hours of personal study in addition to the course sessions.

The course is accredited by the CPCAB and the ACC (Association of Christian Counsellors). Following completion of the Level 3 Certificate, students will be able to progress onto a Level 4 Diploma in Christian Counselling.

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Learning Outcomes

By the end of the course, the students should be able to:

- show that they appreciate the dynamics of the counselling environment
- demonstrate that they understand motivation
- outline a broad range of models of counselling
- exhibit the ability to empathise
- display an awareness of conflict resolution techniques
- show an understanding of the issues of rejection
- demonstrate an awareness of causes and counselling for trauma and bereavement
- exhibit the aptitude to counsel those who are depressed
- show an awareness of the issues of sexuality
- display a knowledge of different types of abuse and how to help victims
- demonstrate a comprehension of mental health issues

Admission Requirements – Applicants must have completed the Certificate in Christian Counselling Skills (Level 2) or similar. Applicants must also show that they have a genuine desire to help others, and demonstrate the ability to follow the course through to completion. There may be an admission test to assess those candidates that we are unsure of.

Duration – One Year

PART-TIME DIPLOMA COURSES

Part-time Diploma Courses are ideally for those who have some basic qualifications and would like to gain the necessary training for Christian ministry. This may be in Counselling, Christian Music and Worship, or Theology for Christian ministry.

Diploma in Christian Counselling Level 4

A Knowledge, Skills and Attitude Framework for Counselling OCN Level 4 Practice Course (Dip) accredited by ACC and OCN

Course Overview

Note firstly that this course will likely start in September 2010, but will only run if there is adequate demand for it. If the course does not run, any tuition fees paid will be refunded in full.

It is a unique opportunity to take part in a diploma course, structured to aid those who wish to further their knowledge and skills in Christian Counselling.

It is a 2-year course of 600 hours with 420 guided learning hours.

This programme has gained recognition from the Association of Christian Counsellors and the Open College Network and receives credits towards further and higher education. This is a course which has been developed as a progression in learning for those who have completed both Level 2 and 3 courses in Christian Counselling with a recognised ACC agency.

All students will be required to provide evidence of continuing counselling practice to a minimum of 50 hours per annum and to have completed Counsellor Supervision Training (Stages 1 & 2) by the end of the Course.

Admission requirements – See above under “Full-time Diploma in Counselling”.

Duration – Two Years

Diploma in Christian Music and Worship

Awarding Body: College Award

The Christian Music School will only admit serious and dedicated students of Music and Worship onto the course. We offer a two-year Diploma in Christian Music and Worship, which incorporates Worship Studies.

Full-time students take Christian Music and Worship as a joint award with the theology programme, and therefore have to attend a further three or four days of lectures in Theology and Biblical Studies. Part-time students however need only attend the Saturday training sessions.

See full details above under “full-time Diploma in Christian Music and Worship”

Course Duration – Two Years

Diploma in Ministerial Studies

Awarding Body: College Award

We offer the part-time Diploma in Ministerial Studies which is the same content as the first two of three levels of BTh (Hons) degree in Bible and Theology, less a few modules. While the BTh (Hons) is in partnership with Mathersey Hall and is validated by a British university, the Diploma in Ministerial Studies is a College Award and is not validated by the University.

The Diploma will take three years on a part-time basis. This award will be of great benefit to your Christian life and ministry. This course requires a reasonable level of computer literacy.

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About the Course

The course is designed to equip men and women for the practical aspects of Christian ministry with a solid doctrinal and theoretic broad-base. It is our objective to train leaders for the 21st century Church and the needed global harvest. Such leadership includes those who wish to serve as pastors, evangelists, missionaries and the like.

The modules in this programme are designed to help build the student's skills for ministerial and related vocations. The course really is suitable for anyone who wants to be an active Christian helping, serving or leading in the church or in any form of missions ministry.

Course Aims

The course aims to prepare men and women for Christian ministry. It seeks to enable students to serve the church through pastoral, evangelistic, apostolic, teaching and other forms of ministry.

Course Objectives/Learning Outcomes

The general objectives are that, by the end of the programme, graduates will be able to demonstrate:

- skills in biblical interpretation;
- a knowledge of church history;
- a grasp of Christian doctrine;
- a basic understanding of Christian theology;
- (for those suitably gifted) a basic knowledge of the biblical language of the NT;
- skills in the communication of Christian doctrine;
- understanding of the principles and history of Christian mission;
- competencies in basic areas of Christian ministry

Curriculum

Here is the full curriculum for the Diploma in Ministerial Studies, which for academic nomenclature purposes starts at level 4:

(Year One and Two) LEVEL FOUR

MDL400 - Research and Study Skills
MDL401 - Panorama of Old Testament
MDL402 - Panorama of New Testament
MDL403 - Synoptic Gospels & Acts
MDL404 - Introduction to Theology
MDL407 - Introduction to Church History

(Year Three) LEVEL FIVE

MDL500 - Galatians & Romans
MDL501 - Gospel of John
MDL502 - Missions

Admission Requirements – Applicants for the Diploma must have at least four GCSE or 'O' levels, a certificate in any field at higher education or some other qualification that evidences the ability to apply yourself to advanced academic studies. For example, professional accounting or business qualifications can be accepted.

For those who do not qualify under the above criteria, special consideration may be given to exceptional applicants who prove that they can apply themselves to this level of study. This will involve an interview and an academic test.

Duration – Three Years

Diploma in Theology

Awarding Body: College Award

We offer the part-time Diploma in Theology which is the same as the first two of three levels of BTh (Hons) degree in Bible and Theology. While the BTh (Hons) is in partnership with Mathersey Hall and is validated by a major British university, the Diploma in Theology is a College Award and is not validated by the University.

The Diploma will take four years on a part-time basis. This award will be of great benefit to your Christian life and ministry.

About the Course

The course is designed to equip men and women for the practical aspects of Christian ministry with a solid doctrinal and theoretic broad-base. It is our objective to train leaders for the 21st century Church and the needed global harvest. Such leadership includes those who wish to serve as pastors, evangelists, missionaries and the like. The modules in this programme are designed to help build the student's skills for ministerial and related vocations. The course is suitable for anyone who wants to be an active Christian helping, serving or leading in the church or in any form of missions ministry.

Course Aims

The course aims to prepare men and women for Christian ministry. It seeks to enable students to serve the church through pastoral, evangelistic, apostolic, teaching and other forms of ministry.

SOUTH LONDON CHRISTIAN COLLEGE

Course Objectives/Learning Outcomes

The general objectives are that, by the end of the programme, graduates will be able to demonstrate:

- skills in biblical interpretation;
- a knowledge of church history;
- a grasp of Christian doctrine;
- a basic understanding of Christian theology;
- (for those suitably gifted) a basic knowledge of the biblical language of the NT;
- skills in the communication of Christian doctrine;
- understanding of the principles and history of Christian mission;
- competences in basic areas of Christian ministry

Curriculum

Here is the full curriculum for the Diploma in Theology, which for academic nomenclature purposes starts at level 4:

(Year One and Two) LEVEL FOUR

MDL400 - Research and Study Skills
MDL401 - Panorama of Old Testament
MDL402 - Panorama of New Testament
MDL403 - Synoptic Gospels & Acts
MDL404 - Introduction to Theology
MDL407 - Introduction to Church History

(Year Three and Four) LEVEL FIVE

MDL500 - Galatians & Romans
MDL501 - Gospel of John
MDL502 - Missions
MDL503 - Dynamics of the Holy Spirit
MDL504 - Pastoral Counselling
MDL505 - Work of the Pastor
MDL506 - Hermeneutics
MDL507 – Homiletics

Admission Requirements – Applicants for the Diploma must have at least four GCSE or ‘O’ levels, a certificate in any field of higher education or some other qualification that evidences the ability to apply yourself to advanced academic studies. For example, professional accounting or business qualifications can be accepted.

For those who do not qualify under the above criteria, special consideration may be given to exceptional applicants who prove that they can apply themselves to this level of study. This will involve an interview and an academic test.

Duration – Four Years

PART-TIME DEGREES

BTh (Hons) in Bible and Theology

Awarding Body: British University

We offer tuition for the Mattersey Hall Advanced Diploma in Theology and Christian Ministry. Students on this course are also able to register directly through Mattersey Hall for their distance learning BTh degree, validated by a major British university, and work for their BTh at the same time. Please contact SLCC for further guidance on this.

Studying for this degree from a major British university will take six years on a part-time basis. The first three years will be completed by attending evening classes and completing the required assignments and assessments. The final three years will be completed by distance learning. Those who opt to stop at the end of the first three years will be awarded the college Diploma in Ministerial Studies.

The programme will be of great benefit to your Christian life and ministry.

About the Course

The need to train men and women for Christian ministry has been recognised since the beginning of 20th century when the modern Pentecostal movement began. Worldwide statistics show that at the start of the 21st century the Pentecostal charismatic movements are growing at phenomenal rate all over the world and now comprise the third force within Christianity.

Our objectives include the training of leaders who are employed in various ministries in the church and beyond. Graduates of the college serve as pastors, evangelists, educators, missionaries and in other church-related occupations (as well as in many other fields). This course is aimed at potential church leaders and ministers; especially bivocational church workers seeking to improve their qualifications and those making a career change mid-life.

Course Aims

The course aims to prepare men and women intellectually and in other ways for all forms of Christian ministry. It seeks to enable graduates to serve the church - Pentecostal, charismatic or evangelical - through pastoral, evangelistic, apostolic and teaching ministries and in other more broadly defined ministries related to pedagogic, humanitarian and academic orientations.

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Course Objectives/Learning Outcomes

The general objectives are that, by the end of the programme, graduates will be able to demonstrate:

- skills in biblical interpretation;
- a knowledge of church history;
- a grasp of Christian doctrine;
- an understanding of the issues and methods of Christian theology;
- (for those suitably gifted) a working knowledge of the biblical languages;
- skills in the communication of Christian doctrine;
- understanding of Pentecostal history and doctrine;
- understanding of the principles and history of Christian mission;
- an ability to interact critically with a broad spectrum of theological positions;
- competences in areas of possible ministries such as those informed by counselling, leadership and church growth.

Curriculum

Here is the full curriculum for the BTh degree, which for academic nomenclature purposes starts at level 4:

(Year One) LEVEL FOUR

MDL400 - Research and Study Skills
MDL401 - Panorama of Old Testament
MDL402 - Panorama of New Testament
MDL403 - Synoptic Gospels & Acts
MDL404 - Introduction to Theology
MDL407 - Introduction to Church History

(Year Two) LEVEL FIVE

MDL500 - Galatians & Romans
MDL501 - Gospel of John
MDL502 - Missions
MDL503 - Dynamics of the Holy Spirit
MDL504 - Pastoral Counselling
MDL505 - Work of the Pastor
MDL506 - Hermeneutics
MDL507 – Homiletics

(Year Three) LEVEL SIX

MDL600 - OT Theology
MDL601 - NT Theology
MDL602 - Expository Preaching
MDL603 - Teaching to Change Lives
MDL604 - Theology of Healing
MDL605 - Ethics
MDL606 - Practicum

Admission Requirements – Applicants for a Bachelors degree must have four 'O' levels, a Diploma in Ministry/Theology, a Degree in any field or some other qualification that evidences the

ability to apply yourself to advanced academic studies. For example, professional accounting or business qualifications may be accepted.

For those who do not qualify under the above criteria, special consideration may be given to exceptional applicants who prove that they can apply themselves to this level of study. This will involve an interview and an academic test.

Duration – Six Years

Postgraduate Course

Awarding Body: Together in Mission

We recommend some of our students and church leaders to be equipped for mission through our Mission Course, a postgraduate programme that is presently being taught over two or three years. For the benefit of international students, this programme can be combined with our college full-time Postgraduate Diploma in Theology. Contact us for the latest information.

The course was created by Together in Mission and is aimed at leaders at all levels including:

- Local church leadership team including clergy and pastors
- Church planters
- Emerging church leaders
- Youth church leaders
- Small group leaders

The course was prepared by people with hands-on experience of mission in the UK. It aims to enable leaders and potential leaders to re-think ministry and church, so that mission is at the centre of all that is done, and is effective in our 21st century context.

“Leadership is one of the key issues facing the church in the 21st Century, so training leadership has to be a high priority in Parish life. This course is a must!”

The Rt Revd Mike Hill, Bishop of Bristol.

The programme requirements will be met by completion of a specified number of modules, within the time limit of five years. It is possible to stop short of the full programme, but still achieve a Postgraduate Certificate.

To be admitted for this postgraduate level course, students will ideally need a Bachelors degree, or otherwise be able to demonstrate substantial relevant experience.

Students will be supported in their learning in the Regional Support Network through self-study

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materials and discussion with subject tutors and other students.

But this learning is experienced most powerfully at Summer School, four days of study, discussion and debate with mission focused people from across the country. Together in Mission runs a Masterclass alongside summer school, (Alan Hirsch in July 2008), so this event becomes a significant gathering of leaders seeking to understand together, how God is shaping us for mission in our changing contexts.

“Utterly transforming. This course has been the most spiritual thing I’ve done all year. Don’t miss the opportunity to come - and do bring your entire leadership team so that together you can immediately implement what you’ve learned.”
Rev Chris Bull, Area Dean & Student

“The course has enabled me to pick up on my long lost passion for mission.”
Mrs Eniwaju Etomi, Church Planter & Student

But please note - the course does not entitle students to receive a local authority grant or act as a basis for visa applications to enter the UK.

SLCC offers a full-time course of study based around a Postgraduate Diploma in Theology, which enables students to apply for visas to enter or to continue to study in the UK. Students will be encouraged, having entered the UK, to apply to study for the part-time Mission Course, in addition to the full-time Postgraduate Diploma. We refer to this as the “combined programme”.

Modules are 20 credits each.

Admission Procedure – Those who wish to enrol for this course should complete the college application or request an interview to find out more information.

Duration – Two or Three Years

DISTANCE LEARNING COURSES

We offer two courses by Distance Learning, which are as follows:

Certificate in Biblical Studies (two years)
Diploma in Ministerial Studies (three years)
Awarding Body: College Award

These courses are only available to those living outside the Greater London area but within Europe. The programme is not available to those in Asia, Africa, the Americas, the West Indies, etc.

Applicants may be those interested in getting more familiar with the Bible and the principles of the Christian faith or those seeking to gain the necessary training for ministry.

All Distance Learning Courses are based on a Modular System. Course material and textbooks are mailed to the student. You then need to study the required material, complete the questions and assignments set, and then return them to the college. No further coursework will be sent to you if your outstanding work is not received.

You will also have access to a Distance Learning Tutor by email and phone. However, we encourage students to maintain their own self-motivation in order to make progress with the study programme unto completion.

On completion of all the required course work, you will receive your final grades and be ready for graduation. We expect distance students to attend the Graduation Ceremony in London.

Course Aim

The programme aims to provide you with a fairly good working knowledge of the Bible and basic Christian beliefs, and equip you for effective Christian ministry.

Objectives/Learning Outcomes

By the end of the course, the student should be able to demonstrate that he has a good working knowledge of the Bible and basic Christian doctrines. The student should also be able to demonstrate that he or she understands the basic essentials of practical Christian ministry.

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Distance Learning Modules:

Certificate & Diploma Students	Diploma Students only
1. Foundational Doctrines	17. Evangelism
2. The Dynamics of Faith	18. Missiology & Church Planting
3. The Dynamics of Prayer	19. Pastoral Ministry
4. Spiritual Warfare	20. Pastoral Counselling
5. Bible Survey	21. Homiletics
6. Christology	22. Church History
7. Pneumatology	23. Systematic Theology
8. Divine Healing	24. Apologetics
9. Biblical Economics	
10. Ecclesiology	
11. Leadership	
12. Praise and Worship	
13. Christian Family	
14. Kingdom of the Cults	
15. Comparative Religion	
16. Eschatology	

Duration – The Certificate course can normally be completed within two years and includes Modules 1 to 16, while the Diploma course can normally be completed within three years and includes Modules 1 to 24.

APPLICATION PROCEDURE

All Completed Student Applications must be returned to us accompanied by the relevant non-refundable Application Fee. For Full-time Students, the Application Fee is £95.00. For Part-time Students, it is £35.00. Your Student Application will not be considered without the Application Fee.

You will then be invited for an interview. In the case of overseas applicants, this may be arranged in your country or by phone. For those who are not requested to attend an interview, a provisional acceptance will be issued, pending payment of at least the first term's fees and other required documents.

Outline of Application Procedure:

1. Request free Prospectus and Application Form (allow 14 days UK or 30 days overseas). Or download it online.
2. Return the completed Application Form with relevant Application Fee in good time
3. Enclose two Photos, Educational Certificates, Sponsor's Letter and/or Proof of Funds
4. Also enclose photocopy of ID page, and visa pages (if any) of your current Passport
5. Attend interview on the date given (if so required) in the subsequent interview letter
6. Pay the First Term's Fees (if not yet done) and send any other documents requested
7. Confirmation of Acceptance for Study will now be sent, if all is satisfactory
8. Overseas Students need to attend their local British High Commission to secure their Student's Visa
9. Overseas Students must notify us when you secure a Visa, what your flight details are and when you actually arrive in London
10. Make an appointment to see the Administrator as soon as you arrive and well before Registration Day or start of your course

Although the year starts properly in September, **students may join most courses at the start of any term, being September, January or April.** Overseas students experiencing delay in obtaining visas may be allowed to join up to two months late.

Deadlines - For those who wish to start in the next available September Year, applications will not normally be accepted if received after these deadlines (*but see Late Applications, below*):

Overseas Applicants – 30th June (12 weeks to start)

UK Full-time Applicants – 31st August (3 weeks...)

UK Part-time Applicants – 31st August (3 weeks...)

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FINANCES AND FEES

TUITION FEES

Tuition fees stated below are for the 2010 academic year. Fees are subject to annual increments.

Programme	Annual Tuition	Full Payment in Advance (see Note 2) (10% discount)	Three Equal Payments (see Note 3) (during 1 st term)
Full-time			
Certificate in Couns Skills, L2	£2,640	£2,376	£880
Certificate in Couns Studies, L3	£2,640	£2,376	£880
Diploma in Counselling, L4	£2,640	£2,376	£880
Dipl. in Christian Music & Worship	£2,640	£2,376	£880
Diploma in Theology (Coll.)	£2,640	£2,376	£880
Adv Dip in Theo/ Christian Ministry	£2,640	£2,376	£880
Bachelors in Theology (Honours)	£2,640 <small>(see note 4)</small>	£2,376	£880
Postgraduate Dipl in Theology	£2,640 <small>(see Note 5)</small>	£2,376	£880
Postgraduate Dipl in Research	£3,740	n/a	£1,247
Doctor of Ministry	£3,740 <small>(see Note 4)</small>	n/a	£1,247
Part-time			
4-Week Courses	£45	£45	-
Certificate in Couns Skills, L2	£588	£529	£196
Certificate in Couns Studies, L3	£588	£529	£196
Diploma in Counselling, L4	£780	£702	£260
Dipl. in Christian Music & Worship	£780	£702	£260
Diploma in Ministerial Studies	£588	£529	£196
Diploma in Theology (Coll.)	£588	£529	£196
Bachelors in Theology (Honours)	£900	£810	£300
Postgraduate Missions Course	£2,640 <small>(see Note 5)</small>	£2,376	£880
Distance Learning			
Certificate in Biblical Studies	£588	£529	£196
Diploma in Ministerial Studies	£588	£529	£196

NB: Fees and payment methods may change at short notice such as where our partner institutions so determine.

POLICIES ON FEES (Notes):

We depend on students' fees for operating costs. We therefore lay strong emphasis upon financial responsibility by students, viewing prompt payment of fees as evidence of good stewardship.

1. Tuition fee payments are due separately from the initial non-refundable Application Fee of £95.00 (full-time) or £35.00 (part-time).
2. Students who pay their full annual fees in advance get a 10% discount, and therefore need only pay 90% of the full fees, as stated.
3. Students who cannot pay their full annual fees in advance will be allowed to make three payments *during the first term* in installments as follows: 1st payment by 31 August, 2nd payment by 30 September and final payment by 31 October. The third option is monthly standing order payments, as outlined in Option 3 below.
4. There may be an additional annual fee of no more than £400 payable for annual registration for some of the degree programmes (e.g. BTh). Do ask when applying.
5. *Combined Programme:* Students who enrol a "combined programme" such as the Postgraduate Diploma in Theology along with the Missions course will only be charged one set of tuition fees.
6. Postgraduate students will continue to be charged full annual tuition fees, even after the scheduled initial completion date of your programme up until the end of the academic year in which the final piece of coursework (i.e. final dissertation) has been graded.
7. *Late Applications:* Those in the UK who apply after the deadline, if considered, may be subject to a Late Application Fee of £145.00. Those who do not wish to pay this should enrol for the next academic term.
8. *Exclusions:* University registration, graduation fees, external exams and book costs are not normally included in the stated tuition prices.

Important Note: All new applicants must pay at least one term's fees before admission can be finalised and a Confirmation of Acceptance for Study issued.

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FEES PAYMENT OPTIONS

Although tuition fees are charged on an annual basis, **all new applicants must pay at least one term's fees before admission can be finalised and the issuing of a Confirmation of Acceptance for Study.**

There are three ways in which annual tuition fees can be paid, as outlined in the sections below.

- (1) annual fees in advance, attracting 10% discount
- (2) three equal payments by stipulated dates before the end of the first term, or
- (3) 12 monthly instalments by Standing Order only from September to August each year. As one term's fees have been paid, the final payment in the year of completion will be around May or June.

Important: Students who default on their fees may be expelled after only one written warning concerning arrears of fees.

OPTION 1 – ANNUAL PAYMENT IN ADVANCE

Students who are able to pay their fees in full (cash or cheque) at the beginning of their academic year will benefit from a 10% discount. This payment must be made as one lump sum and received on or before 31 August in the relevant year. Payments made in two or more instalments or after this date will not attract the 10% discount, and may also be considered a default in fees payment.

OPTION 2 – THREE INSTALMENTS IN THE FIRST TERM

Students who cannot pay their full annual fees in advance may choose to make **three equal payments before the end of the first term in instalments as follows:**

- ◆ **1st payment on or before 31 August (or before Acceptance, in the case of new students)**
- ◆ **2nd payment on or before 30 September and**
- ◆ **3rd and final payment on or before 31 October**

Please note that this is **not** the same as payment at the beginning of each term, as the full annual fees must be paid before the end of the first term. If the fees are not paid by the stipulated dates, the defaulting student will not be allowed to continue on the course.

If students choose to send their fees by cheque in the post, the onus is upon you to make sure we receive it safely and on time. Post-dated cheques will not be accepted under any circumstances.

If full payment is not completed by 15 December, students will be charged a further £300 for default.

OPTION 3 – MONTHLY STANDING ORDERS

Standing Orders are monthly payments transferred directly from the student's or sponsor's UK bank account to the college account. This is set up by filling in a Standing Order Form (available from SLCC).

New Students - Following the payment of the first term's fees, new students who cannot pay in three instalments (by cash or cheque) as above, will need to set up a monthly Standing Order payable from September, and ideally such payments should run for the duration of the course.

Continuing Students - Continuing students in the second or third year of their studies will need to continue their Standing Order payments over 12 months from September to the following August. But ideally Standing Orders should be made to run for the course duration. Standing Order forms must be completed and submitted by 31 August.

For example, where the annual fees are £2,640, new full-time students need to pay £880 (first term fees) before the enrolment deadline and before admission can be finalised. This will be followed by monthly Standing Orders of £220 from September for the duration of the course. Continuing full-time students need to simply continue monthly Standing Order payments of £220 until the end of the course.

REFUND POLICY

Note: All prospective students who apply to the college and their sponsors will be deemed to have read and understood this refund policy, and are therefore legally bound by its terms.

No refunds will be made of Application Fees paid, under any circumstances. This includes those who are refused UK visas from their home country. However, refunds will be made on tuition fees paid within 24 months from initial application only. After 24 months, no refunds will be paid. Ask for the WRR (Withdrawal & Refund Request) Form.

In relation to tuition fees paid in advance, overseas applicants who have paid at least a full term's fees and then withdraw based only on the fact that they were refused a visa (evidence of which must be submitted along with WRR form and original Confirmation of Acceptance for Study) will be entitled to a refund less an administrative charge of £200.

Applicants who were refused a visa because they submitted fraudulent documents or lied to the UK Border Agency will not be entitled to any refund. We will accept the decision of the UK Border Agency as final in such cases.

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UK full-time applicants who have paid at least a full term's fees and then withdraw based only on the fact that they were refused a visa (evidence of which must be submitted along with WRR form and original Confirmation of Acceptance for Study) will also be entitled to a refund less the administrative charge of £200.

P/T Applicants who withdraw using the WRR form will receive a refund of tuition fees paid less £100.

The Withdrawal Date is when we receive notification in writing and the completed WRR Form with relevant documents. You must allow up to 6 weeks for authorisation and payment of refunds. We only make refunds to recipients in the UK, not to applicants or sponsors overseas.

No refund of any fees paid will be made after a period of 24 months has lapsed from initial application.

SCHOLARSHIPS & STUDENT FINANCE

Jubilee Scholarship Award: Help from SLCC

As we wish to invest in some of our international students with good Christian ministry potential, the College is offering a 25% Scholarship Award

Main Condition

- The applicant must be an international student from outside the EU seeking to enter into a full-time programme

Application Procedure

Full details outlining other conditions and the two-page Scholarship Application Form are available on request

- Ask for the Jubilee Scholarship Application.
- Complete it and return to us along with your Student Application Form.
- The decision reached will be communicated to the applicant within four weeks of receiving the application.
- The applicant should not rely on the grant of the scholarship as an actual part of the visa application in relation to their financial support, as this is not such a significant aspect of your required financial support.

Student Finance: Help from UK Government

Student applicants that are permanently resident in the UK can get financial help from the government if going into full-time higher education? There's financial support from the government to help you cover the costs, so it is important that you find out in advance what is available to you. The main sources of help are Student Loans and Grants from the government.

For more details, go to: <http://www.direct.gov.uk>. Then click on "Education and Learning", then "Student Finance".

INTERNATIONAL STUDENTS INFORMATION

1. British Council Information

The British Council has provided information online because they want international students to have valuable and enjoyable educational and cultural experience while studying in the UK. For many of you this will be your first time living away from home in an unfamiliar country. The guide is designed to help you prepare for your stay here and give you practical advice about living and studying in the UK.

It highlights some of the safety and security issues you need to be aware of and lists organisations to contact if you do need help. It provides information about the police, arriving in the UK, protecting your identity, looking after your belongings, finding accommodation, safety on the streets, using public transport, driving in the UK, laws in the UK, racial discrimination and useful helplines and websites

British Council Safety First Information can be found at this website:

http://www.educationuk.org/downloads/safety_1st.pdf

VISAS AND IMMIGRATION

2. Students Support and Advice

Studying abroad is both exciting and challenging. We understand a lot of the pressures you will face and that is why we have an extensive support network in place for international students.

From the moment you accept an offer and throughout the duration of your studies, we offer a range of specialist services to make your time at SLCC enjoyable and worry-free. Please be sure to read the Students Handbook which you will receive at Registration. We want your period of study with us to be a pleasant experience.

3. Visa Applications outside the UK

If you are a visa national you must apply for entry permission before you come to the UK.

Once you have been accepted by SLCC, you will be given a Confirmation of Acceptance for Study. This is what you will take with you to the UK High Commission or Embassy in your country to apply for a student's visa. Allow at least six months for your visa application to be processed.

UKvisas website gives information on which countries are visa nationals and the procedure for

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making an application: <http://www.ukvisas.gov.uk>. They provide the following guidance:

Guidance for Students: How do I qualify to travel to the UK as a student?

You must be able to show that you have been accepted on a course of study or for a period of research at an educational establishment that is on the UK's Department for Children Schools and Families Register of Education and Training Providers. You can search the register website at: www.dfes.gov.uk/providersregister

You must show that you are going to follow:

- a recognised full-time degree course, or
- a period of study and/or research in excess of 6 months where this forms part of an overseas degree course, or
- a course run during the week involving at least 15 hours of organised daytime study each week, or
- a full-time course at an independent fee-paying school

You must also:

- be able to pay for your course and support yourself and any dependants, and live in the UK without going into business or getting a job, or needing any help from public funds
- be able and intend to follow your chosen course, and
- intend to leave the UK when you complete your studies, if your course of study is below degree level.

Source: www.ukvisas.gov.uk

Similar information is on the UK Border Agency website: <http://www.bia.homeoffice.gov.uk>

For more advice and information, visit the following sites:
<http://www.dcsf.gov.uk/recognisedukdegrees> Department for Innovation, Universities & Skills (DIUS)
www.dcsf.gov.uk Department for Children, Schools & Families (DCSF)
www.ukcosa.org or www.ukcisa.org.uk The Council for International Students Affairs
www.britishcouncil.org The British Council
www.ukvisas.gov.uk UKvisas

4. Visa Renewals within the UK

Shortly before your visa expires (ideally, six weeks) you will need to complete a Tier 4 (General) Students Application available from the UK Border Agency website or the College Administrator. If you have any difficulty

completing any section of the form please approach the Administrator for help.

Once the form is complete, send it to the UK Border Agency along with all the requested documents.

If you have come from another college and you are in your first year with us, please take the form back to your old college or university for it to be stamped and signed. The UK Border Agency Office in Croydon offers a walk-in renewal service but this service costs much more than posting. "Tier 4 (General) Students Application" can be downloaded from:

<http://www.bia.homeoffice.gov.uk/sitecontent/applicationforms/pbs/tier4applicationform>

Please note that visa nationals who want to extend their stay here as students must have entered the UK with student or prospective student status. It is not permitted to change from visitor or dependant to student whilst in the UK. Visa nationals in this situation must leave the UK and apply for student status from outside the UK, normally in their home country.

ARRIVAL AND ACCOMMODATION

5. Pre-Arrival Information

Before you arrive in the UK, it is important to contact the College office for any other information you might require. The quickest way to get a response is by sending an email to the Administrator at slclondon@aol.com. Usually everything you need to know is in the Prospectus and your Confirmation of Acceptance for Study will give full details of your study programme.

6. Students Accommodation

We have a Student Accommodations Service (SAS) which includes helping applicants to secure single room accommodation near the college. We have arrangements with local property agents. An applicant is required to pay in advance one month's deposit and one month's rent to us in order to secure this. The current minimum monthly rent for a single room in the area of the college is £375 per month, so a payment of £750 will be required to secure this accommodation. If you fail to arrive and wish to withdraw from the accommodation, you will be refunded less £150 retainer. You will need to ask the college for the SAS Information and Application.

7. British Weather

Britain traditionally has four seasons Spring (March to May), Summer (June to August),

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Autumn (September to November) and Winter (December to February). Winters are generally very cold and if you are starting in September, you will be arriving just as winter is approaching and the temperatures begin to fall.

On or before arrival make sure you buy a good coat, preferably one that has at least 70% wool. It is important to keep warm especially when you have just arrived from a hot climate because the winter months in the UK can be very cold.

8. Airport Arrival and Welcome

Your UK contact or relative will most likely be the person to meet you on arrival at London Heathrow or London Gatwick Airport.

If this is not possible, or you have no relative here, then you can utilise the college's International Welcome Service (IWS). This must be pre-arranged with the college at least two weeks before you arrive. There is a fixed cost of £50 payable for this service. We will need to have the details of your arrival flight, terminal, time and any other information. Ensure that you have the proper address of where you will be going to in London. We will arrange to meet you and get you to your accommodation as long as it is within the London area. You will also get a mini-tour of London and pleasant welcome by the person or couple that comes to receive you.

Alternatively if you wish to travel into London by public transport, go to the airport information desk and ask for directions to take a coach, a bus or the underground train ("the tube") into central London or elsewhere. Do not take a black London taxi or "black cab" as this will cost you a lot of money. Also, do not take an unlicensed taxi cab ("touts"). This is not a safe way to travel.

9. Reporting to the College on Arrival

It is imperative that you contact the College as soon as you arrive in the UK. You will be asked to come to the college to meet with the Admissions Staff and Principal as soon as you arrive. It is also helpful for you to make this initial visit to the College as you will get to know your route to the college, as London is rather large!

The immigration authorities do not take kindly to students who fail to report promptly to the college upon arrival. If you get into any complication, it will be difficult for the college to help or represent you, if we do not know you have arrived.

10. Local Travel

Travel in London is pretty exciting as there are various modes of transport to use – bus, train, underground, docklands light railway and the tram. Transport for London (TfL) offers 30% discount on all travel for students. Ask for an application form from the Administrative Office. For more information on London transport have a look at www.tfl.gov.uk.

REGISTRATIONS AND FINANCES

11. Medical Registration

It is important to be registered with a doctor (General Practitioner - GP) whilst you are in the UK. You will need to get a letter from the Administrator to assist you in registration with a local clinic. We have an available list of GP's (medical doctors and clinics) close to the college.

UKCOSA provides extensive information about 'Keeping Healthy' while in the UK, so do look at: http://www.ukcosa.org.uk/files/pdf/info_sheets/keeping_healthy.pdf

12. Police Registration

Students who hold passports from EEA countries or the Commonwealth do not have to register with the police, but you should check for specific instructions stamped in your passport on arrival.

The British Government requires that certain Foreign Nationals from non-EEA countries and non-Commonwealth countries need to register with the Police. When you come to the UK, British immigration will stamp your passport to tell you if you need to register with the Police.

Police Registration means that you need to make and attend an appointment with the British Police as soon as possible after you arrive in the UK. You need to register yourself and the address where you will be living while you are in the UK. When you have registered you will receive a Police Registration Certificate. You should register within seven days of arrival, preferably when you know your permanent address.

If you are from one of the following countries, you must register with the police:
Afghanistan, Algeria, Argentina, Armenia, Azerbaijan, Bahrain, Belarus, Bolivia, Brazil, China, Colombia, Cuba, Egypt, Georgia, Iran, Iraq, Israel, Jordan, Kazakhstan, Kyrgyzstan, Kuwait, Lebanon, Libya, Moldova, Morocco, North Korea, Oman, Palestine, Peru, Qatar, Russia, Saudi Arabia, Sudan, Syria, Tajikistan, Tunisia, Turkey, Turkmenistan, U A E, Ukraine, Uzbekistan

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13. Banking

If you can show that you will be in the UK as a student for at least one year, you can open a student bank account. What you require to open a bank account will depend on which 'bank' and which 'bank account' you choose. You may find the following information helpful as general guidance about what you may need:

1. Proof of your identity i.e. passport or EU national identity card
2. Proof of your status as a student i.e. your Confirmation of Acceptance for Study or a bank letter from the college
3. Proof of address. Some banks will require proof of your UK address and/or your home/overseas residential address.

If you are unable to pay a full year's fees in advance or clear your balance of fees during your first term in college, then you will need to open a bank account from which you can set up monthly standing order payments to clear your balance of tuition.

See information of "Fees Payment Options".

14. Financial Responsibility/ Cost of Living in UK

To alleviate the worry associated with finances, ensure that you have sufficient funds before you set out from your home country. It is all too easy to believe that you can work in London to earn enough for your up-keep. This is not possible as you are only allowed to work up to 20 hours a week. If you are being paid the minimum wage (£5.35 per hour) it really isn't a princely sum to live on. There is always someone on staff or in the Students Union whom you can speak to if you are in any sort of difficulty.

If you are in the UK with student immigration status, there were certain immigration rules which you had to meet to obtain a student's visa to come to the UK or to extend your stay as a student. You had to show the immigration authorities that you could pay for your tuition fees and living expenses (and those of any family with you here) without working in the UK and without recourse to public funds. You must therefore continue to be able to maintain yourself.

If you are in the UK in the immigration category of student, you will probably have a stamp in your passport which says, 'Work and any changes must be authorised'. This allows you to work 20 hours per week during term-time and

full-time during vacations. (See UKCISA site at: http://www.ukcisa.org.uk/student/working_during.php). However, working is inadequate as your only source of income - you still need to have other funding or sponsorship to meet the high cost of tuition and living in the UK.

Unfortunately, it is very difficult to find new sponsorship or other financial help once you are in the UK. If the problem will be long-term, or if a very large amount of money is needed (for example, to pay tuition fees), realistically, there is not much that can be done to help. You may have to consider returning home to look for new funding before you can return to UK to finish your studies.

15. International Students Employment

This is a guide to working while you are studying. The Government (UK Border Agency) allows international students to work on a part-time basis to contribute towards their own support, but you must not exceed 20 hours a week. If you exceed this legal limit and are caught you will be in direct violation of your student visa restrictions and you may face deportation.

The main restrictions are that you cannot work more than 20 hours a week during term-time; you can however work any number of hours during vacation periods; you must not engage in business or be self-employed; you must not pursue a career by filling a permanent full-time vacancy.

Find more information at the UKCISA website under 'Working in the UK during your studies': http://www.ukcisa.org.uk/files/pdf/info_sheets/working_during_study.pdf

16. Council Tax

Detailed guidelines about Council Tax, what it is and what amount you will be liable for, can be found at this website:

http://www.ukcosa.org.uk/files/pdf/info_sheets/council_tax.pdf

CULTURE, DISCRIMINATION AND RELIGION

17. Access to Speakers of your Language

As we have over 30 different nationalities in the college, you will most likely meet students who have come from your country and who probably speak your language. There are students from as far as China, Korea, India, Africa and South America. If not, we can put you in touch with organisations of people from your country.

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Generally, you can try:

<http://www.toplanguagecommunity.com>

If you come from South Korea, contact the Dean of our Korean Students, Dr Soo Kil Lee, who will advise you about the Korean community especially in the New Malden area.

If you are from Kenya, try:

<http://www.kenya.org.uk/index.html>

If you have come from Nigeria, you may contact United Nigeria Welfare Association at www.unitednigeria.ukonline.co.uk.

If you have come from Ghana, log onto <http://www.ghanaiawelfareassociation.co.uk/>.

If you are from Ivory Coast, Congo, Cameroon or a French-speaking country, contact our lecturer Pastor Jean Baptiste Guehi who will guide you.

If you are still unsure where to go, speak to a member of staff, who should be able to help you.

18. Cultural Issues

Remember to respect other peoples' culture. The way we do things here in England is often quite different from the way things are done 'back home'. Whilst you are here studying take time to study British culture.

Living in an environment which is culturally different from your own may be exciting, but can also be confusing and may make you feel emotionally and physically unwell at times. These reactions to difference are very normal and are described as culture shock. Some typical causes of culture shock are differences in: personal freedom, privacy, accommodation, relationships between people, the way people dress and act in public, and learning and teaching styles.

More information which can help you prepare for culture shock (i.e. differences) in the UK:

http://www.ukcosa.org.uk/files/pdf/info_sheets/culture_shock.pdf from the UKCOSA website. Also try Education UK website www.educationuk.org and Study UK website www.studyuk.hobsons.com.

If you are feeling emotionally unwell (or homesick), try to talk to someone about it. Confidential counselling and advice is given from a range of student support services in the College. Do speak to the Administrator or the Dean of Students in the first instance.

19. Church and Religious Issues

We are firm believers that to have a thorough training in Christian ministry or practical theology, it is crucial to be part of a Bible-believing church for the duration of your studies. Christian denominations are widely represented in London and you are free to join any of them.

We warmly welcome anyone who wishes to join one of the several branches of Jubilee International Church in and around Greater London (see: www.jubileechurch.org.uk), as these are churches that allow active participation of our college students. Otherwise we have a list of recommended churches within the locality.

Legally and culturally speaking, this is a religious tolerant society, so you are not allowed to denigrate someone else because of their religious differences. You must be careful not to incite religious hatred by making inflammatory remarks about other religions in society.

20. Anti-Discrimination Policies

We live in a politically correct society which does not allow adverse discrimination of any sort. You are not allowed to discriminate against anyone else on the grounds of religion, race, gender or sexual orientation. If you feel you are being discriminated against or being persecuted in any way, speak to a staff member or the Dean of Students. If you feel you are being racially harassed, you may even report this to the police. The law is quite strongly against any form of discrimination.

NON-ARRIVAL OF STUDENTS

Students who have successfully completed the application process and have been sent a formal Confirmation of Acceptance for Study sometimes have difficulties starting the course. Most often, this is because an overseas student has been unsuccessful with his or her visa application.

21. Non-Visa Students in the UK

If a non-visa student from within the UK fails to arrive to start the course by registration day or as soon as reasonably possible, the college will contact them by phone and/or by post to establish whether they still intend to join the programme.

Should they indicate the intention to withdraw, they will need to put it in writing. The usual withdrawal and refund policies will then follow.

If we are unable to reach them or they fail to communicate within a reasonable time their intention to join the course or withdraw, they will be dismissed from the course and a written confirmation of this will be sent to their last known address.

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22. Visa Students Already in the UK

If a visa regulated student already in the UK fails to arrive to start their full-time course by registration day or as soon as reasonably possible, the college will contact them by phone and/or by post to establish whether they still intend to join the programme.

Should they indicate the intention to withdraw, they will need to put it in writing stating their reasons clearly and also telling us which alternative institution they have applied to for their full-time studies. We may request further formal confirmation of this from the stated institution. The usual withdrawal and refund policies will then follow. We will then notify the UK Border Agency in writing that this student has withdrawn from our college.

If we are unable to reach the potential student or they fail to communicate within a reasonable time their intention to join the course or withdraw, they will be dismissed from the course and a written confirmation of this will be sent to their last known address. We will then notify the UK Border Agency in writing that this student has been dismissed from our college for failure to show up.

23. Overseas Students Not Yet in the UK

If an overseas student from outside the UK fails to arrive to start their full-time course by registration day or as soon as reasonably possible, the college will wait to hear from them, assuming that they are having problems with obtaining a visa or other travel difficulties.

If they are unable to travel to the UK to start their course, it is their responsibility to contact us in writing to indicate this. Should they communicate their intention to withdraw, the usual withdrawal and refund policies will then follow.

If we do not hear from them, their file will be left open and pending for a maximum of two years. In some cases, they may ask for their admission to be deferred to a subsequent year. After two years, dormant files will be closed and no refund will be payable.

As soon as overseas students arrive in the country, they need to contact the College office to make an appointment to come and see the Administrator and the Admissions Staff. **It is an offence for a student to actually arrive in the UK on a student's visa and fail to join the college to commence their course.** Any student who arrives in the UK on a student's visa but fails to join the college will be reported to the Border and Immigration Agency.

ACADEMIC YEAR DATES

While students may enrol to join in September, April or January, main admissions are normally in September. Induction is the first week in September with the main **Registration Day usually being the first Saturday of September.** All applications must have been processed before Registration Day.

All continuing students (i.e. 2nd and 3rd year) must also attend Registration.

Year	Registration Day	Academic Year Starts
2010	4 th September	20 th September
2011	3 rd September	19 th September
2011	1 st September	24 th September

Full-time Term Dates:

2010/11 Year

Mon 20th September 10 – Fri 3rd December 10
Mon 10th January 11 – Fri 25th March 11
Mon 18th April 11 – Fri 8th July 11

2011/12 Year

2011 academic year starts Mon 19th Sept 2011

Part-time Term Dates:

Part-time students should note that their courses start and end in the same weeks as stated above for full-time students.

Orientation Week (for New Students)

We arrange a special week at the beginning of the academic year between late September and early October to introduce students who are new to the college and the UK to important aspects of life at college and in the UK.

It includes a programme of events where you get to meet with staff and fellow students and get information about the range of facilities available to you.

The highlight of Orientation Week is the free guided coach tour of London covering the West End, Buckingham Palace, Westminster Abbey, the Houses of Common, Trafalgar Square, Tower Bridge, the London Eye, etc. The tour ends with an exquisite lunch in Chinatown in London's West End. You will be given details of Orientation Week once you arrive at the college.

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EQUAL OPPORTUNITIES POLICY

Students and Staff Policy:

We aim to provide education of the highest quality at undergraduate and postgraduate level for able students, whatever their background. In pursuit of this aim, the college is committed to using its best endeavours to ensure that all of its activities are governed by principles of equality of opportunity, and that all students are helped to achieve their full academic potential.

This statement applies to recruitment and admissions, to the curriculum, teaching and assessment, to welfare and support services, and to staff development and training.

Subject to statutory provisions and academic regulations, no student applicant or student will be treated less favourably than another because of his or her age, gender, marital status, disability, racial group, colour, ethnic origin, national origin or nationality.

Policy Statement

The policy and practice of the college require that all staff are afforded equal opportunities within employment and that entry into employment with the college and progression within employment will be determined only by personal merit and the application of criteria which are related to the duties of each particular post and the relevant salary structure. In all cases, ability to perform the job to good standards will be part of the regular appraisal of staff. Subject to statutory provisions, no job applicant or member of staff will be treated less favourably than another because of his or her age, gender, marital status, disability, racial group, colour, ethnic origin, national origin or nationality.

Staff Code of Practice

The college welcomes diversity amongst its staff and seeks to ensure that all candidates for employment are treated fairly, and that selection is based solely on the individual merits of candidates and on selection criteria relevant to the post.

Reporting Non-Compliance

Where a member of staff does not comply with any aspect of these policies, disciplinary procedures can be set in motion by a written complaint being sent to the Principal or other senior member of the college administration.

If the complaint is against the Principal, other senior member of the college administration or the college administration in general, a complaint should be written and addressed to at least two senior members of the administration.

If the response in either of the above cases is not satisfactory, then the complainant may contact any of the following organisations:

Equal Opportunity Commission (Gender Discrimination)
36 Broadway, London SW1H 0BH
Tel: 0207 222 1110
Tel: 0845 601 5901
Email: media@eoc.org.uk
<http://www.eoc.org.uk>

Commission for Racial Equality (Racial Discrimination)
St Dunstan's House
201-211 Borough High Street
London SE1 1GZ
Tel 020 7939 0000
Email: info@cre.gov.uk
<http://www.cre.gov.uk>

The Disability Right Commission (Disability Discrimination)
DRC Helpline
FREEPOST MID02164
Stratford upon Avon CV37 9BR
Telephone: 08457 622 633
<http://www.drc-gb.org>

Advisory, Conciliation and Arbitration Service (Work Place Discrimination)
Brandon House
180 Borough High Street
London SE1 1LW
Tel: 020 7210 3613
<http://www.acas.org.uk>

The Employment Tribunals
Montague Court
101 London Road
West Croydon, Surrey CR0 2RF
Tel: 020 8667 9131
Email: londonsouthet@ets.gsi.gov.uk
<http://www.employmenttribunals.gov.uk>

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COMPLAINTS PROCEDURE

Students Complaints Procedures are detailed in the Students Handbook given to students at Registration.

DISABILITY SUPPORT

We are in the process of developing our Disability Support Unit (DSU) and detailed policies to provide learning support for students with disabilities and specific learning difficulties such as dyslexia. Student support is a high priority to us, and our equal opportunities policy underpins all provision from admission to graduation.

The DSU will comprise of members of staff and selected senior students (i.e. not first year).

Support will include pre-entry advice, additional needs induction, one-to-one appointments, help and support in acquiring special needs grants

e.g. Disabled Students Allowance (once the college qualifies for this), initial screening and dyslexia assessment, additional arrangements for examinations and assignments, additional arrangements for lecturers if required, liaison between the student, the Students Union and the college administration or external departments, dyslexia study skills support, etc.

As this unit is in its developmental stages, there will be a significant learning curve and patience on the part of students concerned would be appreciated.

STUDENT HEALTH POLICY

We are currently developing the health policy for students especially in the area of HIV/AIDS testing.

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TERMS AND CONDITIONS OF ENROLMENT

All students must ensure that they have read the following Regulations, or Terms and Conditions of Enrolment before submitting the Application Form. And it must be understood that you will be bound by them.

This information is either additional to or a repetition of terms and conditions in the Prospectus.

1. Students must be over 18 and an Application Fee (see Application Form) must be paid when you submit your completed Application Form. The Application Fee is not refundable under any circumstances.
2. If official evidence is provided (i.e. UK Border Agency refusal decision) from a UK government authority stating that you have not been granted a visa to travel to the UK to commence your studies, and all original documents, certificates and receipts issued by the college are returned, then the college will refund your tuition fees paid, less £200. However, before any refunds can be made, the college will first contact the Entry Clearance Officer at the relevant overseas High Commission to confirm that no visa has been issued to you. Refunds normally take up to six weeks to issue.
3. If a notice of cancellation for any other reason is given, there will be no refund of tuition paid.
4. Students are required to attend all lectures, classes and tests/exams and to submit written work as required by the lecturers and tutors.
5. If the college decides not to run a particular course, then all the tuition fees paid will be refunded unless the fees were transferred from an original course which did run. There will be no refund of the Application Fee.
6. The student agrees to attend classes as directed by the college every week during term time. Any student making insufficient progress on a course or who proves to have insufficient qualifications will be transferred to a simpler one.
7. Overseas students on a student visa are required to attend a full-time course of a minimum of 15 hours per week of organised and supervised day-time study. **All international visa students must attend a minimum of 80% otherwise you studies will be terminated and you will be reported to UK Border Agency within 10 working days.** In order to be excusable, any absence of three days or more must be supported by a medical certificate from a doctor. Students who are absent for more two weeks without good reason will be reported to the UK Border Agency.
8. Should poor attendance or regular absence result in the authorities taking action against the student, then fees paid will not be returnable should such action result in the student leaving the college. Failure to obey college rules or to pay course fees as and when due may lead to expulsion from the college. No fees will be refunded in such cases. Furthermore, in the case of those who did not pay the full year's tuition, the balance of fees will still be due until the end of that current academic year.
9. Whilst studying at the college the student agrees to keep the college informed of any change of address. The information supplied on the Application Form must be true and correct. Failure to supply us with your new address within 14 days is a breach of your immigration conditions of being in the UK.
10. The student must have sufficient funds of support during all periods of full-time study. Any services provided by the college are at the college's discretion. Books recommended by the college must be purchased within the first three weeks of a course commencing.
11. The college reserves the right not to run a particular course due to lack of a viable number of students, and to transfer any student to another similar course or to another recommend college. Transfer of fees, if due, will be made to the students new college but will not be paid back directly to the student. Any differences in amounts will be subject to discussion and mutual agreement with the student.
12. The college reserves the right not to commence any classes set out in the prospectus and to close, alter or combine classes which have commenced. In that event it further reserves the right to decide whether any portion of the fees be returned to the student. The college also reserves the right to terminate any student's studies without giving any reason in which case full fees are refundable (not the Application Fee). This would normally be for some breach of college regulations or grossly unacceptable conduct. If students are unable to complete or attend part of a course, either due to accident or illness, we cannot offer a refund.
13. Applications for enrolment are accepted on the understanding that the students have read and agreed to the published rules and conditions of enrolment in the Prospectus and in the document. Students who have attended Registration Day and/or commenced classes will be bound by further terms and conditions set out in the Students Handbook which they would have received by then. This information is correct at time of printing but is subject to alteration without notice.
14. Enrolment for a course, together with the payment of the application fees and required tuition fees, constitutes a binding agreement on the student to follow the course and pay the full tuition fees.

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ADDRESS AND CAMPUS

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Grove Park
London SE12 9RP
United Kingdom**

Tel: 00 44 (0)20 8857 7600

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